

# Depot Day in Hartwell 2018



The Pilot Club of Hartwell is sponsoring the 13th annual, “**Depot Day in Hartwell**” on **Saturday, October 20, 2018** from 10:00 am –3:00 pm. **Registration Deadline, October 6, 2018.**

We hope you will plan to be a part of this event as a vendor. Here is important vendor information:

**Set up time:** Please plan to set up beginning at 8:00 a.m. and have vehicles moved from the street by 9:30 a.m. \*Depot Street, Carolina Street and S. Jackson Street (from Howell Street to tracks) will be closed for traffic from 8:00 am –4:00 pm to allow booth set up and take down. Pilot members will be at the corner of Depot Street and S. Jackson Street to assist you in finding your assigned space. **\*You will be able to access Depot Street for delivery/drop off until 9:30 a.m. Festival ends at 3 p.m. and no vehicles will be allowed on street between 9:30 a.m. and 3:00 p.m.**

**Booth Appearance:** Event tents are welcomed but need to be in good condition. Tables used in pairs/ trios make adequate booths. Festive patio umbrellas are also visually attractive. However, nothing is permitted that needs to be anchored into the ground (we will be on street pavement).

**Hart County Health Department:** The health department has minimum requirements for outdoor off-premises food service (this will not apply to non-food vendors). You **must** have a way to wash hands during food preparation and serving. Food **must** also be kept at the appropriate temperature for safety. Someone from Health Dept. will pay us a visit that day to check out food vendor set ups. *Please contact the Hart County Health Department to obtain a Temporary Food Service Permit. You can reach them at 706-376-5117, extension 2.*

**Booth Fees:** Booth fee is **\$30.00** (non-profit organization) or **\$35.00** (for profit & professional vendor).  
**Festival will be held rain or shine and booth fees are non refundable**  
**Late Registration Fee: \$10.00 Limited electrical service available.**

**Beverage sales:** The sale of alcoholic beverages is prohibited on the street.

**Checks payable to: The Pilot Club of Hartwell**

**Please reply as soon as possible.**

Your quick response will allow us to better plan this aspect of the event and promote it through advertising. Please plan to stay all day until festival ends at 3 p.m. **Vehicles will not be allowed on Depot St. between 9:30 and 3.** If you have further questions contact Deb Drouin at 860-395-8602, or any other Hartwell Pilot.

**Thank you very much for your participation in this great community event.**

*Clip and return:* \_\_\_\_\_

## **DEPOT DAY IN HARTWELL VENDOR REGISTRATION**

Business / Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

List all Food / Items to be sold: \_\_\_\_\_

*(To avoid numerous duplications we will notify you in case repetitive items have been submitted.)*

Amount Enclosed: \_\_\_\_\_

**Mail Registration to:  
Pilot Club of Hartwell, P. O. Box 1284, Hartwell, GA 30643**